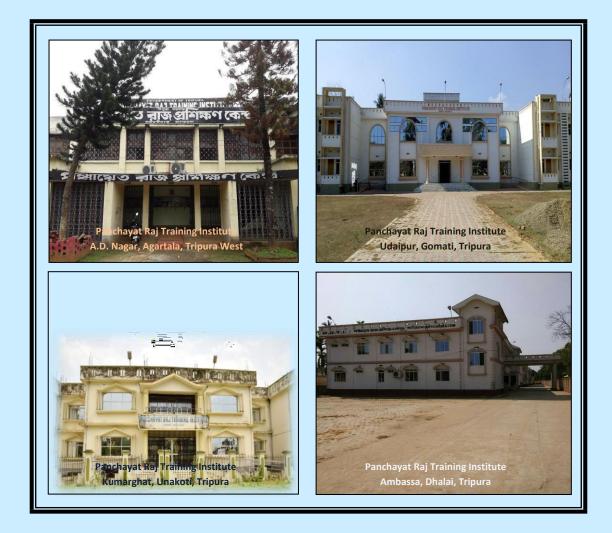
Panchayat Raj Training Institutes

R. D. (Panchayat) Department Government of Tripura



Training Calendar

F.Y. : 2021-22

С	0	n	t	eı	n	ts
_	_		_	_		

PRTIs of Tripura	.3
PRTI Societies at a Glance	.4
The basic objectives for the formation of these societies are as given below:	.5
Infrastructure of PRTIs	.6
Staff Position of PRTIs	.6
Training Strategy	.7
Details of Elected Representatives:	.7
Achievement Report of PRTIs	.8
Faculty Profile of PRTIs	.8
List of Training Programmes (On-Campus) to be conducted by PRTIs during 2021-22.	.9
List of Training Programmes (Online) to be conducted by PRTIs during 2021-22	.9
Training Modules	10
Module – 01	10
Five days Basic Foundation Course for the newly Elected Members of ZP/PS/ GP/ VC.	
Module – 02	12
One day training programme for the Elected Representatives/Field Functionaries PRIs on "Preparation of GPDP and PDP"	
Module – 03	12
One day training programme for the Elected Representatives/Field Functionaries PRIs on "People's Plan Campaign"	
Module – 04	13
One day training programme for the Women ERs of PRIs on "Acts relating to Women Issues."	13
Module – 05	13
One day training programme for the ERs of PRIs on "Prevention of Atrocities Act." Module – 06	
Two days training programme for the Elected Representatives and Field Functionaries of Panchayati Raj on "Disaster Management and Role of PRI"	13
Synopsis of Training and Estimated Fund Requirement for the FY 2021-22 (On-Campus)	14
Offline Training Calendar for the F.Y- 2021-22 of PRTI A.D Nagar, Udaipur, Ambassa, Kumarghat	
Sum angle of Table 2 and Estimated Fund Description of for the EX 2021-22 (Option)	
Synopsis of Training and Estimated Fund Requirement for the FY 2021-22 (Online)	
Online Training Calendar for the F.Y- 2021-22 of PRTI A.D Nagar, Udaipur, Ambassa, Kumarghat	
Total Target of Participants for the F.Y- 2021-22 (PRTI wise):	26

PRTIs of Tripura

There are four PRTIs in Tripura. These institutes are located at Agartala, Udaipur, Ambassa and Kumarghat respectively. Training Programmes are being conducted in these training institutes under the control of the Officers of Panchayat Department. In case of A.D. Nagar, Agartala the PRTI is managed by the Deputy Director of Panchayat Department and other three (3) PRTIs are being looked after by the concerned District Panchayat Officers. As per decision in the meeting of council of ministers dated 24.12.2013 these four (4) institutions are being managed by a committee headed by either Principal Secretary R. D. (Panchayat) Department or the District Magistrate and Collector of the concerned District.

The PRTI A.D. Nagar, Agartala is the oldest among all the four PRTIs and was established in the year 1961. It is considered as the state level nodal training Centre of the R.D. (Panchayat) Department and covers training of both West and Sipahijala District. The construction of 70 seated Gents Hostel and New Auditorium of 700 seat capacity is under progress and covers almost 1878 Sq. Mtr.

The PRTI Udaipur was the next training institute after A.D. Nagar and was inaugurated on 24th December, 2012 by the Hon'ble Chief Minister of Tripura in presence of Hon'ble Minister of Panchayats and other dignitaries. The total area of the PRTI premises is approximately 4317 Sq. Mtr. The trainings of Gomati and South district of Tripura is under the control of PRTI Udaipur.

The PRTI Kumarghat was inaugurated on 1st February, 2014 by the Hon'ble Chief Minister of Tripura in presence of Hon'ble Minister of Panchayats and other dignitaries. It covers total area of approximately 2088.66 Sq. Mtr. It is primarily associated with the trainings of both elected representatives and functionaries from Unakoti and North district of Tripura.

The PRTI Ambassa is the latest one in the list and was inaugurated in 19th September, 2014 by the the Hon'ble Chief Minister of Tripura in presence of Hon'ble Minister of Panchayats and other dignitaries. It covers total area of approximately 1596 Sq. Mtr. It controls the training activities of both Dhalai and Khowai district.

All the institutes has separate hostels for male and female trainees, separate dining halls, large auditorium, computer labs, conference halls etc. and are equipped with modern amenities for conducting training efficiently and effectively.

PRTI Societies at a Glance

The society for Panchayat Raj Training Institutes, Tripura was constituted under Section 3 of The Societies Registration Act, 1860 and was registered on 3rd June, 2015. For managing all four PRTIs throughout the state a State Level General Body Committee was constituted with the following members:-

- 1) Principal Secretary, RD (Panchayats) Deptt. Chairman.
- 2) Director / Director General, SIPARD, Agartala Member.
- 3) CEO, TTAADC, Tripura Member.
- Director of Panchayats (Addl./Jt. Secretary, RD Panchayats) Deptt. Member Secretary.
- 5) Addl. /Jt. Secretary, RD Deptt. Member.
- 6) Addl. /Jt. Secretary, Finance Deptt. Member.
- 7) DM & Collector, North Tripura Member.
- 8) DM & Collector, Unakoti Tripura Member.
- 9) DM & Collector, Dhalai Tripura Member.
- 10) DM & Collector, Khowai Tripura Member.
- 11) DM & Collector, West Tripura Member.
- 12) DM & Collector, Sepahijala Tripura Member.
- 13) DM & Collector, Gomati Tripura Member.
- 14) DM & Collector, South Tripura Member.
- 15) Chief Engineer, RD Deptt. Member.
- 16) Three members to be co-opted by the chairman with the approval of General Body.

For the management of the affairs of the society an Executive Committee was also constituted comprising of the following seven members:-

- 1) Principal Secretary, RD (Panchayats) Deptt. Chairman.
- 2) Director / Director General, SIPARD, Agartala Member.
- 3) CEO, TTAADC, Tripura Member.
- 4) DM & Collector, West Tripura Member.
- 5) Chief Engineer, RD Deptt. Member.
- 6) Addl./Jt. Secretary, Finance Deptt. Member.
- Director of Panchayats (Addl. /Jt. Secretary, RD Panchayats) Deptt. Member Secretary.

To manage and run the trainings and other day to day works another committee was constituted at each PRTI level. The committee will perform function independently under the overall guidance of The State Level Executive Committee. The committee consists of the following members:-

- 1) DM & Collector of the concerned District. Chairman.
- 2) Joint Director / Deputy Director / District Panchayat Officer. Member.
- 3) Principal / In-Charge of PRTI. Member Secretary.
- 4) Project Director of the concerned District, DRDA. Member.
- 5) Superintendent Engineer / Executive Engineer, RD Deptt. of the concerned district. Member.
- 6) Zonal Development Officer of the concerned District. Member.

The basic objectives for the formation of these societies are as given below:

- 1. To manage the affairs of the training programme of elective representatives as well as the government officials related to Panchayat department of the state.
- 2. To co-ordinate and monitor the training programmes relating to Panchayat Raj Training Institutes in the state.
- 3. To arrange or organize meetings, seminars and workshops.
- 4. To undertake or organize or sponsor Research studies on public administration and Rural Development in Tripura through Government, Semi Government or Non Govt. organizations.
- 5. To participate in meetings, Seminars, workshops etc. organized by other similar Societies/Institutions elsewhere in India.
- 6. To constitute and operate a fund in the name of the 'Society Fund' for crediting there in all fund received by all sums accruing to the Society and for meeting all expenditure and discharging all liabilities there from, in the manner as may be decided by the General Body.
- 7. To rise or borrow money, collect donations grants, present aids for the purpose of the society subject to the approval of the general body. However, the Society shall take approval of the Administrative department and Finance Department before taking any loan and borrowing money and prior to disposal of any propriety by the Society.
- 8. To allocate funds for sponsored training programmes to be conducted by the Panchayat Raj Training Institutes in the State.
- 9. To acquire, hold and dispose of property and to operate Reserve fund for the development of the Society.
- 10. To receive gifts of book, journals, bulletins, manuals etc. from Govt. organizations and other similar Societies and Institutions.
- 11. To do such other things which are supplemental, incidental or conductive to attaining of the above objectives.
- 12. To print, publish, and to sell and to distribute gratuitously or otherwise manuals, journals, books/bulletins etc. on different aspects of the Panchayat Raj activities and activity of the Village Committee under Tripura Tribal Areas Autonomous District Council (TTAADC) public administration and Rural Development System.
- 13. To acquire hold and dispose training equipment and associated systems necessary for functioning of the institute. The income and the accretions to the proprieties to the society, however derived or obtained shall be applied towards the promotion of the objectives set forth in this Memorandum of Association and no portion thereof shall be paid or divided amongst any of its members by way of profits, provided that nothing here in contained shall prevent the payment in good faith of remuneration to any other thereof or other person in return for any service rendered to the Society.

Infrastructure of PRTIs

The institutes stand tall in elegant infrastructure equipped with modern facilities. The PRTIs are built with impressive design of modern architecture and are housed in huge building with the following facilities:-

Facilities	A.D. Nagar	Udaipur	Kumarghat	Ambassa
No. of auditorium	1	0	0	0
Seat Capacity of auditorium	340	0	0	0
No. of Conference Hall	0	1	1	1
Seat Capacity of Conference Hall	0	156	110	160
Class Room	1	1	1	2
Seat Capacity of Class Room	60	100	70	140
Hostel Capacity	Gents not in good condition	Gents 21	Gents 21	Gents 20
	Ladies 48	Ladies 21	Ladies 21	Ladies 20
No. of Dining Hall	1	2	2	2
No. of				
Computer(Functionin g)	05	03	07	12
Library Room	1	1	1	1
Internet Facility	Yes	No	Yes	Yes

Staff Position of PRTIs

At present PRTIs have fulltime faculties designated as Panchayat Resource Development Officer for training and overall management of PRTIs. The total staff positions of PRTIs are given below:-

Category	A.D. Nagar	Udaipur	Kumarghat	Ambassa
Group - B	04 Nos.	03 Nos.	03 Nos.	3 Nos.
Croup – C	06 Nos.	01 Nos.	03 Nos.	2 Nos.
Group – D	10 Nos.	03 Nos.	06 Nos.	2 Nos.
Others (Technical Assistant)	01 No.	01 No.	01 No.	01 No.
Total Staff	21 Nos.	08 Nos.	13 Nos.	08 Nos.

Training Strategy

PRTIs are conducting training programme for capacity building of the elected representatives of PRI and Functionaries on different topics such as Basic Foundation Course, GPDP, SDG, Schemes of Line Departments, and Computer etc.

For conducting the proposed training programmes, different methods such as Lecture, Field Visit, Audio-Visual, Case Study, Group Activity, Hands On, Role Play etc methods will be used. PRTIs are having pool of resource persons as Panchayat Resource Development Officers from various domains along with that Resource Persons will be called from various line department to take a session on the specific topic.

Study Materials in form of Hard Copy/Soft Copy/Facebook Page/Website Link as applicable to the level of trainees will be shared during training programme. Two to Three Pages of Handout on different topic preferably in vernacular language will be provided to the participants for better understanding. In continuation to the above, video materials (3 to 5 minutes) will also be prepared on different topic so that the same can be shared among other participants through WhatsApp, Facebook etc.

At the end of the training, evaluation test will be carried out to find out the understanding of the participants on the topic and feedback will also be collected from the participants so that further improvement can be taken if required.

S1. NO.	Name of	Тс	tal Nun	iber of EF	Rs	Total	Assigned
	District	ZP	PS	GP	VC		PRTI
1	West	17	65	961	653	1696	PRTI, AD
2	Sepahijala	17	74	1151	454	1696	Nagar
3	Gomati	13	48	714	783	1558	PRTI,
4	South	17	75	969	538	1599	Udaipur
5	Dhalai	09	31	393	902	1335	PRTI,
6	Khowai	13	37	565	543	1158	Ambassa
7	Unakoti	13	39	601	258	911	PRTI,
8	North Tripura	17	50	757	466	1290	Kumarghat
Gra	and Total	116	419	6111	4597	11243	

Details of Elected Representatives:

Total No. Total Total No. Of Total No. Financial Name of Total Of No. Of Functionarie Of SHG -Year PRTI Volunteer ERs s Trained Vos s Trained Trained Trained A.D Nagar 2020-21 Udaipur (As on October, Ambassa 2020) Kumarghat A.D Nagar Udaipur 2019-20 Ambassa Kumarghat A.D Nagar Udaipur 2018-19 Ambassa Kumarghat A.D Nagar Udaipur 2017-18 Ambassa Kumarghat **Grand Total**

Achievement Report of PRTIs

Faculty Profile of PRTIs

Name of PRTI	S1. No.	Faculty Profile	Qualification
	1	Sri. Bijoy Vaskar Das, PRDO (RD)	MRMD
	2	Smt. Payel Dasgupta, PRDO (Legal)	LLM
A.D. Nagar	3	Sri. Subhayan Chakraborty, PRDO (FM)	MBA (Finance & Edp. Dev.)
	4	Sri. Hillol Das, PRDO (Computer)	M Tech (CS)
	5	Sri. Chirabrata Debnath,PRDO (RD)	MRMD
Udaipur	6	Sri. Anupam Das, PRDO (Legal)	LLM
	7	Smt. Jhulan Mandal, PRDO (FM)	M. Com
	8	Sri. Bapan Debbarma, PRDO (RD)	MRMD
Ambassa	9	Sri. Subir Saha, PRDO (Computer)	M. Tech (CS)
	10	Sri. Pritam Dhar Roy, PRDO (FM)	MBA (Finance)
	11	Sri. Pritam Bhattacharjee, PRDO (RD)	MRMD
Kumarghat	12	Smt. Mousumi Dasgupta, PRDO (Legal)	LLM
	13	Smt. Debjani Tripura, PRDO (Computer)	M. Tech (CS)

Apart from regular faculties, Director/District/Block level officials from different departments are invited to deliver the sessions on different topics as and when required.

List of Training Programmes (On-Campus) to be conducted by PRTIs during 2021-22.

- Five days Basic Foundation Course for the newly Elected Members of Zilla Parishad / Panchayat Samity/ Gram Panchayat/ Village Committee.
- > One day training programme for the Elected Representatives/Field Functionaries of PRIs on **"Preparation of GPDP and PDP".**
- > One day training programme for the Elected Representatives/Field Functionaries of PRIs on **"People's Plan Campaign".**
- One day training programme for the Women ERs of PRIs on "Acts relating to Women Issues".
- One day training programme for the ERs of PRIs on "Prevention of Atrocities Act".
- Two days training programme for the Elected Representatives and Field Functionaries of Panchayati Raj on "Disaster Management and Role of PRI".

List of Training Programmes (Online) to be conducted by PRTIs during 2021-22.

- Two Days Online Training on "Management of Solid Waste and Waste Water" for the field functionaries of RD (Panchayat) Department.
- Two Days Online Training on "Role of PRIs in Child Development" for the field functionaries of RD (Panchayat) Department.
- Two Days Online Training on "MGNREGS Planning for Climate Adaptation" for the field functionaries of RD (Panchayat) Department.
- > Two Days Online Training on "**Spatial Planning for GPDP**" for the field functionaries of RD (Panchayat) Department.
- Two Days Online Training on "Office Procedure" for the field functionaries of RD (Panchayat) Department.
- One Day Online Training "RTI" for the field functionaries of RD (Panchayat) Department.
- Two Days Online Training on "State & Central Sector Schemes" for the field functionaries of RD (Panchayat) Department.
- Two Days Online Training on "Audit Online" for the field functionaries of RD (Panchayat) Department.
- Two Days Online Training on "Preparation of Labour Budget in MGNREGA" for the field functionaries of RD (Panchayat) Department.

Training Modules

Module – 01

Five days Basic Foundation Course for the newly Elected Members of ZP/PS/GP/ VC.

Day	Sessions	Topic/Subject	Duration
	01	 73rd amendment Act of Indian Constitution. The Tripura Panchayat Act 1993 Roles and responsibilities of Gram Panchayat, Panchayat Samiti and Zilla Parishad. 	90 Minutes
Day 1	02	 Roles of GP/VC, its self-independence and village development. Power and duties of GP/VC/PS/ZP. Roles and responsibilities of Pradhan and Upa-Pradhan of GP, Chairman and Vice-Chairman of VC/PS, Sabhadhipati and Sahakari Sabhadhipati of ZP. Roles of Panchayat Secretaries/ RPM/ RPS/Village Secretaries. 	60 Minutes
	03	 Procedure of various GP/VC/PS/ZP Meetings. Procedure of Gram/Village Sansad and Gram/Village Sabha 	60 Minutes
	04	Characteristics of a Model VillageCriteria for getting Awards and Prizes of MoPR.	60 Minutes
	05	 Various Records and Registers of Panchayat. Making of Budget and Maintenance of Cash Book. 	60 Minutes
	06	 Various sources of fund of Panchayat. Guideline of PDF. Guideline of FFC. Guideline of Own Source Fund. Panchayat Toll, Tax Rules. 	90 Minutes
Day 2	07	 Gram Panchayat Development Plan and 17 nos. Sustainable Development Goals (SDGs.). Convergence of different schemes. Mission Antyodaya. Environmental Up gradation and Roles of Panchayats. Village Level Disaster Management Plan. 	90 Minutes

Day	Sessions	Topic/Subject	Duration
	08	 MGNREGA Social Audit IHHL PMAY (G) 	90 Minutes
	09	Schemes of Fishery Department	60 Minutes
	10	Practice of Yoga & Meditation	Early Morning
	11	 Schemes of Forest Department Conservation Bio Diversity Act and Roles of Panchayats. 	60 Minutes
	12	Welfare Schemes of SC/ST/OBC	60 Minutes
Day 3	13	 Right to Information Act – 2005. The Tripura Lokayukta Act – 2008 	90 Minutes
	14	Schemes of Agriculture Department	60 Minutes
	15	 Schemes of Social Welfare and Social Education Department. Awareness on Disability Rights. Protection of Child and Women. 	90 Minutes
	16	Schemes of Labour Department	60 Minutes
	17	Education for All	60 Minutes
Day 4	18	Schemes of Drinking Water & Sanitation Department	60 Minutes
· ·	19	• Field Visit at PLC(GP)	150 Minutes
	20	Schemes of Animal Resource Development Department	60 Minutes
	21	 Health for All and Role of Gram Panchayat. Adverse effects of Drug and Substance use among individual 	60 Minutes
Day 5	22	 E-Panchayat Application E-FMS & PFMS PMS Various Digital Transaction Methods 	60 Minutes
	23	Evaluation	30 Minutes
	24	• Feedback, distribution of Certificate & Group Photo and valediction of Training Programme	30 Minutes

Module - 02

Day	Sessions	Topic/Subject	Duration
Duy	01	 Basic concept & context of GPDP. Objectives of GPDP. Road map of GPDP Incorporation of SDGs with GPDP Role of Gram Panchayat. 	60 Minutes
	02	 Data Collection methods & PRA Exercise. Situation Analysis. Identification of critical gaps in GPDP. 	120 Minutes
Day 1	03	 Project preparation as per guideline and prescribed format. Prioritization of Projects. Finalization of Plan/Projects. Technical and Administrative Approval. Implementation and post plan arrangement. Monitoring and Evaluation. 	90 Minutes
	04	• Feedback, distribution of Certificate & Group Photo and valediction of Training Programme	30 Minutes

One day training programme for the Elected Representatives/Field Functionaries of PRIs on "Preparation of GPDP and PDP"

Module – 03

One day training programme for the Elected Representatives/Field Functionaries of PRIs on "People's Plan Campaign"

Day	Sessions	Topic/Subject	Duration
Day 1	01	 Basic concept of People's Plan Campaign Activities under People's Plan Campaign Role of different stakeholders in People's Plan Campaign. 	120 Minutes
	02	Mission Antyodaya	120 Minutes
	03	• Feedback, distribution of Certificate & Group Photo and valediction of Training Programme	30 Minutes

Module – 04

Day	Sessions	Topic/Subject	Duration
	01	Laws for protection of Women	90 Minutes
Day 1	02	• Empowering women through leadership & Communication skill	90 Minutes
	03	Programmes and schemes for development of women	90 Minutes

One day training programme for the Women ERs of PRIs on "Acts relating to Women Issues."

Module – 05

One day training programme for the ERs of PRIs on "Prevention of Atrocities Act."

Day	Sessions	Topic/Subject	Duration
	01	Civil Protection Act, 1955	90 Minutes
	02	• Prevention of Atrocities Act, 2015	90 Minutes
Day 1	03	• Practical Case Studies in connection with the above Acts.	90 Minutes

Module – 06

Two days training programme for the Elected Representatives and Field Functionaries of Panchayati Raj on "Disaster Management and Role of PRI"

Day	Sessions	Topic/Subject	Duration
	01	• Concept of Disaster, Hazards, Vulnerability	90 Minutes
	02	Vulnerability Assessment	60 Minutes
Day 1	03	Role of PRI in Disaster Management	60 Minutes
2491	04	Innovative Components of RGSA	60 Minutes
	05	Preparation of Village Level Disaster	60 Minutes
		Management Plan	
	06	Do's and Don'ts during Disaster	60 Minutes
Day 2	07	Demonstration on Life Saving Equipment's	120 Minutes
	08	Preparation and use of First Aid	90 Minutes

	Training	Group		Nu	mber o Per I	of Train Batch	nees	3 atches	er of	Amount	Г	Cotal Fund F	Requiremen	t	Total
Sl. No.	Topic of J	Clientele	Duration	PRTT, AD Nagar	PRTI, Udaipur	PRTI, Ambassa	PRTI, Kumarghat	Number of Batches	Total Number Trainees	Per Day Ame	PRTI, AD Nagar	PRTI, Udaipur	PRTI, Ambassa	PRTT, Kumarghat	Grand Total
1	BFC	ERs of VC	5	70	70	70	50	19	4625	800	4480000	5320000	5700000	3000000	18500000
2	Refresher on BFC	ERs of GP	5	70	70	70	70	10	2380	800	2520000	2240000	1960000	2800000	9520000
3	Disaster Management	ERs and Functionaries	2	90	90	90	90	8	2430	800	1152000	1152000	864000	720000	3888000
4	People's Plan Campaign	ERs and Functionaries	1	Train	ees per not sa		are	5	2660	800	608000	624000	492000	404000	2128000
5	Preparation of GPDP and PDP	ERs and Functionaries	1	Train	ees per not sa		are	5	2660	800	608000	624000	492000	404000	2128000
6	Acts relating to Women Issues	Women ERs	1	100	100	100	100	6	1200	800	240000	240000	240000	240000	960000
7	Prevention of Atrocities Act	ERs	1	100	100	100	100	1	400	800	80000	80000	80000	80000	320000
		Tota	1					54	16355	Total	9688000	10280000	9828000	7648000	37444000

Synopsis of Training and Estimated Fund Requirement for the FY 2021-22 (On-Campus)

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									90	PRTI, AD Nagar
A	Onientetien	D = = 1 = = +1 = 1	DOGA	Disaster	00.1	$5^{\rm th}$	6^{th}	ERs and Functionaries	90	PRTI, Udaipur
April, 21	Orientation	Residential	RGSA	Management	02 days	April	April	of GP/VC	90	PRTI, Ambassa
									90	PRTI, Kumarghat
									90	PRTI, AD Nagar
A 11 01		D 1 (1	DOGA	Disaster	00.1	8th	$9^{\rm th}$	ERs and	90	PRTI, Udaipur
April, 21	Orientation	Residential	RGSA	Management	02 days	April	April	Functionaries of GP/VC	90	PRTI, Ambassa
								,	90	PRTI, Kumarghat
									90	PRTI, AD Nagar
A 1 01		D 1 (1	DOGA	Disaster	00.1	26th	27th	ERs and	90	PRTI, Udaipur
April, 21	Orientation	Residential	RGSA	Management	02 days	April	April	Functionaries of GP/VC	90	PRTI, Ambassa
								, -	90	PRTI, Kumarghat
									90	PRTI, AD Nagar
		D 11 / 1	DOGA	Disaster	00.1	29th	30th	ERs and	90	PRTI, Udaipur
April, 21	Orientation	Residential	RGSA	Management	02 days	April	April	Functionaries of GP/VC	90	PRTI, Ambassa
								, -	90	PRTI, Kumarghat
									90	PRTI, AD Nagar
N 01		D 11 / 1	DOGA	Disaster	00.1	3 rd	4 th	ERs and	90	PRTI, Udaipur
May, 21	Orientation	Residential	RGSA	Management	02 days	May	May	Functionaries of GP/VC	90	PRTI, Ambassa
								, -	90	PRTI, Kumarghat
									90	PRTI, AD Nagar
May, 21	Orientation	Residential	RGSA	Disaster Management	02 days	6 th May	$7^{ m th}$ May	ERs and Functionaries	90	PRTI, Udaipur
				management		way	may	of GP/VC	90	PRTI, Ambassa
		D	DOG	Disaster	00.1	11 th	12^{th}	ERs and	90	PRTI, AD Nagar
May, 21	Orientation	Residential	RGSA	Management	02 days	May	May	Functionaries of GP/VC	90	PRTI, Udaipur

Offline Training Calendar for the F.Y- 2021-22 of PRTI A.D Nagar, Udaipur, Ambassa, Kumarghat

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
				Disaster	00.1	17^{th}	18 th	ERs and	90	PRTI, AD Nagar
May, 21	Orientation	Residential	RGSA	Management	02 days	May	May	Functionaries of GP/VC	90	PRTI, Udaipur
May, 21	Orientation	Residential	RGSA	Acts relating to Women Issues	01 day	7 th	May	Women ERs	100	PRTI, Kumarghat
				Acts relating		1.0.1	3.6		100	PRTI, Ambassa
May, 21	Orientation	Residential	RGSA	to Women Issues	01 day	12 th	May	Women ERs	100	PRTI, Kumarghat
			Dage	Acts relating	01.1	1.0.1			100	PRTI, Ambassa
May, 21	Orientation	Residential	RGSA	to Women Issues	01 day	18 th	May	Women ERs	100	PRTI, Kumarghat
				Acts relating					100	PRTI, AD Nagar
May, 21	Orientation	Residential	RGSA	to Women	01 day	20 th	May	Women ERs	100	PRTI, Udaipur
				Issues					100	PRTI, Ambassa
May, 21	Orientation	Residential	RGSA	Acts relating to Women	01 day	0.1 st	May	Women ERs	100	PRTI, AD Nagar
May, 21	Onemation	Residential	KGSA	Issues	01 day	2150	May	women Eks	100	PRTI, Udaipur
Mar. 01	Orientation	Residential	RGSA	Acts relating to Women	01 days	0.4th	Mari	Wesser ED.	100	PRTI, AD Nagar
May, 21	Orientation	Residential	KGSA	Issues	01 day	24 ^{ui}	May	Women ERs	100	PRTI, Udaipur
									100	PRTI, AD Nagar
Mar. 01	Orientation	Desidential	RGSA	Prevention of	01 day	07th	May		100	PRTI, Udaipur
May, 21	Orientation	Residential	KGSA	Atrocities Act	01 day	27 11	мау	ERs of PRIs	100	PRTI, Ambassa
									100	PRTI, Kumarghat
									70	PRTI, AD Nagar
June, 21	Refresher	Residential	RGSA	Basic	05 days	7th	12th	ERs VC	70	PRTI, Udaipur
Julle, 21	Reffestier	Residential	KGSA	Foundation	05 days	June	June	ERSVC	75	PRTI, Ambassa
				Course					50	PRTI, Kumarghat
									70	PRTI, AD Nagar
June, 21	Refresher	Residential	RGSA	Basic Foundation	05 days	15th	19th	ERs VC	70	PRTI, Udaipur
5 une, 21	Reneshel	Residential	KUSA	Course	05 days	June	June	EKS VC	75	PRTI, Ambassa
									50	PRTI, Kumarghat

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									70	PRTI, AD Nagar
June 01	Refresher	Residential	RGSA	Basic	05 days	22 nd	26th	ERs VC	70	PRTI, Udaipur
June, 21	Refresher	Residential	KGSA	Foundation	05 days	June	June	ERS VC	75	PRTI, Ambassa
				Course					50	PRTI, Kumarghat
									70	PRTI, AD Nagar
Inter 01	Orientation	Residential	RGSA	Basic	05 days	5^{th}		ERs VC	70	PRTI, Udaipur
July, 21	Orientation	Residential	KGSA	Foundation	05 days	July	9th	ERS VC	75	PRTI, Ambassa
				Course			July		50	PRTI, Kumarghat
									70	PRTI, AD Nagar
			DOGA	Basic	05.1	12th	16th		70	PRTI, Udaipur
July, 21	Orientation	Residential	RGSA	Foundation	05 days	July	July	ERs VC	75	PRTI, Ambassa
5,				Course					50	PRTI, Kumarghat
									70	PRTI, AD Nagar
I1 01	Onientetien	Desidential	DOGA	Basic	05 1	26th	30th		70	PRTI, Udaipur
July, 21	Orientation	Residential	RGSA	Foundation	05 days	July	July	ERs VC	75	PRTI, Ambassa
				Course					50	PRTI, Kumarghat
									70	PRTI, AD Nagar
4 4 0 1		D 1 / 1	DOGA	Basic	05.1	3 rd	7th		70	PRTI, Udaipur
August, 21	Orientation	Residential	RGSA	Foundation	05 days	Aug	Aug	ERs VC	75	PRTI, Ambassa
				Course					50	PRTI, Kumarghat
									70	PRTI, AD Nagar
		D 1 1	DOGA	Basic	05.1	9th	13^{th}		70	PRTI, Udaipur
August, 21	Orientation	Residential	RGSA	Foundation	05 days	Aug	Aug	ERs VC	75	PRTI, Ambassa
				Course					50	PRTI, Kumarghat
				Basic					70	PRTI, AD Nagar
August, 21	Orientation	Residential	RGSA	Foundation	05 days	23 rd Aug	27 th Aug	ERs VC	70	PRTI, Udaipur
				Course		nug	nug		75	PRTI, Ambassa

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									50	PRTI, Kumarghat
									70	PRTI, AD Nagar
0 - mt 01	Onientetien	Desidential	DOGA	Basic	05 1	6 th	10^{th}		70	PRTI, Udaipur
Sept, 21	Orientation	Residential	RGSA	Foundation	05 days	Sept	Sept	ERs VC	75	PRTI, Ambassa
				Course					50	PRTI, Kumarghat
							•		180	PRTI, AD Nagar
0 4 01		Non-	DOGA	People's Plan	01.1		4 th	Facilitator of	180	PRTI, Udaipur
Sept, 21	Orientation	Residential	RGSA	Campaign	01 day	Se	ept	PRIs	160	PRTI, Ambassa
									100	PRTI, Kumarghat
									170	PRTI, AD Nagar
		Non-	DOGA	People's Plan	01.1	15/1	0		180	PRTI, Udaipur
Sept, 21	Orientation	Residential	RGSA	Campaign	01 day	15th	Sept	Facilitator of	130	PRTI, Ambassa
1 /								PRIs	140	PRTI, Kumarghat
									180	PRTI, AD Nagar
Sont 01	Orientation	Non-	RGSA	People's Plan	01 day	16th	Sept	Pradhan/ Chairman of	180	PRTI, Udaipur
Sept, 21		Residential	KGSA	Campaign	01 day	100	Sopt	GP/VC	150	PRTI, Ambassa
									90	PRTI, Kumarghat
									170	PRTI, AD Nagar
Sont 01	Orientation	Non-	RGSA	People's Plan	01 day	17+h	Sept	Pradhan/ Chairman of	180	PRTI, Udaipur
Sept, 21	Orientation	Residential	KGSA	Campaign	01 day	1701	Sept	GP/VC	125	PRTI, Ambassa
									130	PRTI, Kumarghat
								Sabhadhipati/	60	PRTI, AD Nagar
								Sahakari Sabhadhipati/	60	PRTI, Udaipur
		Nam		Deemle's Dis :			Chairman/Vice-	50	PRTI, Ambassa	
Sept, 21	Orientation	Non- Residential	RGSA	People's Plan Campaign	01 day	18th Sept		Chairman of Zilla Parishad/ Panchayat Samity/BAC & DNO/ BNO	45	PRTI, Kumarghat

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									180	PRTI, AD Nagar
Oct 21	Orientation	Residential	RGSA	Preparation of GPDP and	01 day	26t	h	Facilitator of	180	PRTI, Udaipur
Oct, 21	Orientation	Residential	KUSA	PDP	01 day	Octo	ber	PRIs	160	PRTI, Ambassa
									100	PRTI, Kumarghat
									170	PRTI, AD Nagar
0 -+ 21	Orientation	Residential	RGSA	Preparation of GPDP and	01 day	27t	h	Facilitator of	180	PRTI, Udaipur
Oct, 21	Orientation	Residential	KUSA	PDP and PDP	01 day	Octo	ber	PRIs	130	PRTI, Ambassa
									140	PRTI, Kumarghat
								Pradhan/	180	PRTI, AD Nagar
Oct 21	Orientation	Residential	RGSA	Preparation of GPDP and	01 day	28t	h	Chairman of	180	PRTI, Udaipur
Oct, 21	Orientation	Residential	KUSA	PDP and PDP	01 day	October		GP/VC	150	PRTI, Ambassa
									90	PRTI, Kumarghat
									170	PRTI, AD Nagar
Oct, 21	Orientation	Residential	RGSA	Preparation of GPDP and	01 day	29t	h	Pradhan/ Chairman of	180	PRTI, Udaipur
UCI, 21	Orientation	Residential	KUSA	PDP	01 day	Octo	ber	GP/VC	125	PRTI, Ambassa
									130	PRTI, Kumarghat
								Sabhadhipati/	60	PRTI, AD Nagar
Oct, 21	Orientation	Residential	RGSA	Preparation of GPDP and	01 day	30t	h	Sahakari Sabhadhipati/	60	PRTI, Udaipur
UCI, 21	Orientation	Residential	KUSA	PDP	01 day	Octo	ber	Chairman/ Vice-	50	PRTI, Ambassa
								Chairman of Zilla Parishad/ Panchayat Samity/ BAC & DNO/ BNO	40	PRTI, Kumarghat
						8th 12th		70	PRTI, AD Nagar	
Nov, 21	Orientation	Residential	RGSA	Basic Foundation	05 days		8th 12th ED V	ERs VC	70	PRTI, Udaipur
1100, 21	Orientation	Residential	KUSA	Course	05 days	Nov.	Nov.	ERS VC	75	PRTI, Ambassa
									50	PRTI, Kumarghat

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									70	PRTI, AD Nagar
Nov. 24	Orientation	Residential	RGSA	Basic Foundation	05 dama	16th	20th	ERs VC	70	PRTI, Udaipur
Nov, 21	Onentation	Residential	KUSA	Course	05 days	Nov.	Nov.	EKSVC	75	PRTI, Ambassa
									50	PRTI, Kumarghat
									70	PRTI, AD Nagar
Nov. 24	Orientetien	Residential	RGSA	Basic Foundation	05 dama	22nd	26th	ERs VC	70	PRTI, Udaipur
Nov, 21	Orientation	Residential	KUSA	Course	05 days	Nov.	Nov.	EKSVC	75	PRTI, Ambassa
									50	PRTI, Kumarghat
									70	PRTI, AD Nagar
D 24		D	DCGA	Basic Foundation	05.1	6th	10^{th}	ED. VC	70	PRTI, Udaipur
Dec, 21	Orientation	Residential	RGSA	Course	05 days	Dec.	Dec.	ERs VC	75	PRTI, Ambassa
							Dec.		50	PRTI, Kumarghat
				Basic					70	PRTI, AD Nagar
Dec. 31		D 1 4 1	DCGA	Foundation	05 days	14th Dec.	18th Dec.	ERs VC	70	PRTI, Udaipur
Dec, 21	Orientation	Residential	RGSA	Course	05 days	Dec.	Dec.	EKS VC	75	PRTI, Ambassa
				Basic					70	PRTI, Udaipur
Dec, 21	Orientation	Residential	RGSA	Foundation Course	05 days	20th Dec.	24th Dec.	ERs VC	75	PRTI, Ambassa
				Refresher					70	PRTI, AD Nagar
Dec, 21	Refresher	Residential	RGSA	Training on Basic Foundation Course	05 days	20th Dec.	24th Dec.	ERs GP	70	PRTI, Kumarghat
Dec, 21	Refresher	Residential	RGSA	Refresher Training on Basic Foundation Course	05 days	14th Dec.	18th Dec.	ERs GP	70	PRTI, Kumarghat
				Basic		a 1 X	7.1		70	PRTI, Udaipur
Jan, 22	Orientation	Residential	RGSA	Foundation	05 days	3rd Jan.	7th Jan.	ERs VC	75	PRTI, Ambassa

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
				Course						
Jan, 22	Orientation	Residential	RGSA	Basic Foundation Course	05 days	11th Jan.	15th Jan.	ERs VC	75	PRTI, Ambassa
				Basic					70	PRTI, Udaipur
Jan, 22	Orientation	Residential	RGSA	Foundation Course	05 days	17th Jan.	21st Jan.	ERs VC	75	PRTI, Ambassa
Jan, 22	Orientation	Residential	RGSA	Refresher Training on Basic Foundation	05.1	a 1 4			70	PRTI, AD Nagar
·				Course	05 days	3rd Jan.	7th Jan.	ERs GP	70	PRTI, Kumarghat
Jan, 22			DCGA	Refresher Training	05.1	17th	21st	ERs GP	70	PRTI, AD Nagar
Jall, ZZ	Orientation	Residential	RGSA	on Basic Foundation Course	05 days	Jan.	Jan.	EKS OF	70	PRTI, Udaipur
				Course					70	PRTI, Kumarghat
									70	PRTI, AD Nagar
Feb, 22	Refresher	Residential	RGSA	Refresher Training on Basic Foundation	05 days	7th Feb.	11th	ERs GP	70	PRTI, Udaipur
160, 22	Refresher	Residentia	ROBIT	Course	05 days	,	Feb.		70	PRTI, Ambassa
									70	PRTI, Kumarghat
									70	PRTI, AD Nagar
Feb, 22	Refresher	Residential	RGSA	Refresher Training on Basic Foundation	05 days	15th	19th	ERs GP	70	PRTI, Udaipur
Feb, 22	Kellesliel	Residential	KUSA	Course	05 days	Feb.	Feb.	LKS OF	70	PRTI, Ambassa
									70	PRTI, Kumarghat
									70	PRTI, AD Nagar
F.b. 22	Define the m	Residential	RGSA	Refresher Training on Basic Foundation	05 dama	21st	25th	ERs GP	70	PRTI, Udaipur
Feb, 22	Refresher	Residential	KUSA	Course	05 days	Feb.	Feb.	EKS GP	70	PRTI, Ambassa
									70	PRTI, Kumarghat
									70	PRTI, AD Nagar
Manal 22	Defe	Desident's	DCGA	Refresher Training	05.1	7 th	11^{th}	ED - CD	70	PRTI, Udaipur
March, 22	Refresher	Residential	RGSA	on Basic Foundation Course	05 days	March	March	ERs GP	70	PRTI, Ambassa
				000100					70	PRTI, Kumarghat

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI			
									70	PRTI, AD Nagar			
Manah 22	Refresher	Residential	RGSA	Refresher Training on Basic Foundation	05 dame	15 th	19 th	ERs GP	70	PRTI, Udaipur			
March, 22	Refresher	Residential	KUSA	Course	05 days	March	19 March	EKS GP	70	PRTI, Ambassa			
									70	PRTI, Kumarghat			
									70	PRTI, AD Nagar			
Manah 22		Residential		Refresher Training		21 st	asth			70	PRTI, Udaipur		
March, 22	Refresher	Residential	RGSA	on Basic Foundation Course	05 days							EKSGP	70
									70	PRTI, Kumarghat			

	Training	Group		Nu		of Trair Batch	nees	latches	er of		Т	otal Fund I	Requiremen	t	Total
SI. No.	Topic of 1	Clientele	Duration	PRTI, AD Nagar	PRTI, Udaipur	PRTI, Ambassa	PRTI, Kumarghat	Number of Batches	Total Number Trainees	Per Person ¹	PRTI, AD Nagar	PRTI, Udaipur	PRTT, Ambassa	PRTT, Kumarghat	Grand Total
1	Management of Solid Waste and Waste Water	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
2	Role of PRIs in Child Development	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
3	MGNREGS Planning for Climate Adaptation	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
4	Spatial Planning for GPDP	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
5	Office Procedure	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
6	RTI	Functionaries of GP/VC	1	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
7	State & Central Sector Schemes	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
8	Audit Online	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
9	Permissible Works under MGNREGA & Preparation of Labour Budget	Functionaries of GP/VC	2	341	342	275	220	1	1178	160	54560	54720	44000	35200	188480
		Tota	1					9	10602	Total	491040	492480	396000	316800	1696320

Synopsis of Training and Estimated Fund Requirement for the FY 2021-22 (Online)

¹ Includes Rs.150/person as Internet Expenditure etc. & Rs. 10/- (approx..) for Honorarium of Resource Person @Rs.1000/- per session. (Maximum 2 sessions per day)

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									341	PRTI, AD Nagar
A	Onientetien	Outing	DOGA	Management of	00.1	$5^{\rm th}$	6 th	Functionaries of GP/VC	342	PRTI, Udaipur
April, 21	Orientation	Online	RGSA	Solid Waste and Waste Water	02 days	April	April	/ -	275	PRTI, Ambassa
									220	PRTI, Kumarghat
									341	PRTI, AD Nagar
A	Onientetien	Outing	DOGA	Role of PRIs in Child	00.1	29th	30th	Functionaries	342	PRTI, Udaipur
April, 21	Orientation	Online	RGSA	Development	02 days	April	April	of GP/VC	275	PRTI, Ambassa
									220	PRTI, Kumarghat
				MGNREGS Planning					341	PRTI, AD Nagar
				for Climate Adaptation (Asset		11th	1.O+h	Demotionaria	342	PRTI, Udaipur
May, 21	Orientation	Online	RGSA	Creation for Climate Adaptation (Soil, Water, Trees) in	02 days	May	12 th May	Functionaries of GP/VC	275	PRTI, Ambassa
				Convergence with other departments)					220	PRTI, Kumarghat
									341	PRTI, AD Nagar
Maaa 01	Orientation	Outing	DOGA	Spatial Planning for	02 day	27^{th}	28th	Descetion entire	342	PRTI, Udaipur
May, 21	Orientation	Online	RGSA	GPDP	02 day	May	May	Functionaries of GP/VC	275	PRTI, Ambassa
								,	220	PRTI, Kumarghat
									341	PRTI, AD Nagar
June, 21	Orientation	Online	RGSA	Office Procedure	02 days	15th	16th	Functionaries	342	PRTI, Udaipur
5 une, 21	Onemation	Onnie	KUSA	Office Procedure	02 days	June	June	of GP/VC	275	PRTI, Ambassa
									220	PRTI, Kumarghat
June, 21	Orientation	Online	RGSA		01 days	0.5th	June	Functionaries	341	PRTI, AD Nagar
5 une, 21	Onemation	Omme	KUSA	RTI	or days	20 ^m	June	of GP/VC	342	PRTI, Udaipur

Online Training Calendar for the F.Y- 2021-22 of PRTI A.D Nagar, Udaipur, Ambassa, Kumarghat

Month	Type of Training	Mode of Training	Scheme of Training	Topic of Training	Duration of Training	From	То	Clientele Group	Target Participants	Name of PRTI
									275	PRTI, Ambassa
									220	PRTI, Kumarghat
July, 21	Orientation	Online	RGSA	State & Central Sector Schemes	02 days	13th July	14th July	Functionaries of GP/VC	341	PRTI, AD Nagar
									342	PRTI, Udaipur
									275	PRTI, Ambassa
									220	PRTI, Kumarghat
August, 21	Orientation	Online	RGSA	Audit Online	02 days	4 th Aug	5th Aug	Functionaries of GP/VC	341	PRTI, AD Nagar
									342	PRTI, Udaipur
									275	PRTI, Ambassa
									220	PRTI, Kumarghat
Sept, 21	Orientation	Online	RGSA	Permissible Works under MGNREGA & Preparation of Labour Budget	02 days	7 th Sept	8 th Sept	Functionaries of GP/VC	341	PRTI, AD Nagar
									342	PRTI, Udaipur
									275	PRTI, Ambassa
									220	PRTI, Kumarghat

Total Target of Participants for the F.Y- 2021-22 (PRTI wise):

SI.	Name of PRTI	ERs of PRIs	ERs of Non-PRIs	Functionaries of	Total
No.				Panchayats	
1	A.D. Nagar	1742	1368	4179	7289
2	Udaipur	1562	1644	4202	7408
3	Ambassa	1312	1811	3367	6490
4	Kumarghat	1621	892	2717	5230
	Total	6237	5715	14465	